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PUBLIC INSTRUCTION

**FISCAL YEAR 2003
CHILD AND ADULT CARE FOOD PROGRAM
OPERATIONAL MEMO #6**

TO: Child and Adult Care Food Program Sponsors

FROM: Susan Perkowski Anderson, Director
Office of School Support Services

DATE: November 6, 2002

SUBJECT: Revised Meal/Snack Times

Pursuant to CFR 226.25(b) of the Child and Adult Care Food Program (CACFP) regulations, the Michigan Department of Education Child and Adult Care Food Program is requiring the following time frames for meals/snacks served in the CACFP. These time frames will be implemented no later than October 1, 2002.

The following time frames should be used when completing the SM-4200-CC Site Application.

Meal/Snack	Serving Time
Breakfast	6:00 a.m. - 9:30 a.m.
A.M. Snack	9:30 a.m. - 10:30 a.m.
Lunch	10:30 a.m. - 1:30 p.m.
P.M. Snack	1:30 p.m. - 4:30 p.m.
Supper	4:30 p.m. - 6:30 p.m..
Evening Snack	6:30 p.m. - 9:00 p.m.

Exceptions to these meal/snack times must be submitted in writing and approved by the Michigan Department of Education, Child and Adult Care Food Program staff.

* Approved *At-Risk Afterschool* programs may claim a snack and a supper after regular school hours. However, at least three hours must elapse between the beginning of one meal service and the beginning of another.

If you have any questions regarding this policy, please contact the Child and Adult Care Food Program at (517) 373-7391.

L Please keep this memo on file or in a notebook for quick and easy reference.

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